

2010 Illinois State Conference Planning Committee

February 15th, 2009 meeting minutes

Meeting began at 3:02 P.M.

Dean G served as temporary chairperson; Dan M served as temporary secretary

The 2010 Illinois State Conference will be held at the Wyndam in Lisle, IL on August 20-22

Dean G has a copy of the signed contract between NIA and Wyndam

District 11 unanimously agreed at the January business meeting to accept responsibility for hosting the 2010 IL State Conference

Area 20 (NIA) holds all liabilities

Introductions:

Chuck T

Tony H

Dale H

Dean G

Dan M

Linda L

Justin S

The Planning Committee voted unanimously to continue meeting the 3rd Sunday of each month 3 PM at NIMC classroom A

Review of Guidelines

Area chairs and delegates for Areas 19, 20, and 21 form the Policy Committee for the State Conference

The Policy Committee is to receive copies of Planning Committee minutes every month

The conference site selection procedures were reviewed, and all procedures have been followed to date: the Wyndam Lisle meets all guideline requirements

Budget: \$3,000.00 seed money will be coming from SIA (Area 21) in November

There are 17 chair positions and 1 Planning Committee Co-Chair

Justin made a motion to **accept nominations from anyone in attendance at this and future meetings.**

Motion seconded by Chuck and **passed unanimously**

Dean made a motion to **accept brief parliamentary guide to conduct Planning Committee meetings.**

Motion seconded by Dan and **passed unanimously.**

Being as communication and accountability are vital to the successful planning and

performance of a conference, the 2010 IL State Conference Planning Committee accepts the following Accountability Guidelines:

1) Persons elected to Chair positions agree to submit a current written & verbal status report at each planning meeting.

2) If unable to attend, a Chair will notify the Planning Committee Chair and send a report in advance.

3) Failure to meet #2 above for 2 months in a row will result in automatic disqualification from Chair position.

Motion to accept Accountability Guidelines made by Tony, seconded by Linda, and **passed unanimously.**

The Planning Committee agreed that a simple majority vote is needed to make decisions, but that we should strive for substantial unanimity whenever possible.

Elections: Tony nominated Dale - Dale not accepting at this time - vote tabled until next month

Dan M stood for position of Planning Committee Secretary - elected unanimously

Linda L stood for position of Planning Committee Treasurer - elected unanimously

Justin S stood for position of Hospitality Chair - elected unanimously

Questions: Can travel expenses reimbursement for guest speakers be flexible? The current guidelines offer \$0.35 per mile.

Can the Secretary get info on the Al-anon contact (Kathy W)?

Can the Secretary get info on Area 19 Chair & Delegate as well as Area 21 Chair & Delegate?

Dan made a motion to **post meeting minutes (w/o last names) and flyer for Planning Committee meetings on the District 11 website.**

Motion seconded by Tony and **passed unanimously**

The next Planning Committee meeting will be held March 15, 2009

Meeting adjourned at 4:38 P.M.